

**17<sup>th</sup> ANNUAL MDEC CONFERENCE**  
**Toronto Airport Marriott Hotel, Ontario, Canada**  
**October 4 – 7, 2011**

**Requested Duties of Authors/Presenters**

- 1) The first author will make sure that any person named as co-author of the contribution is aware of the fact and has agreed to being so named, and the release of the material for presentation and publication at MDEC (Paper Proceedings and website) has been cleared from the relevant organizations.
- 2) The presenter will avoid promotional descriptions of commercial products. Rather, all presentations should report current engineering/technical/scientific progress related to the objective of diesel emissions control.
- 3) Please send an **electronic copy of your PowerPoint presentation by September 2, 2011** so a copy of the presentation could be loaded into the conference computer to avoid any technical problems later. If your presentation is too large in size to e-mail, please courier a CD. You should also bring a duplicate electronic copy of your presentation to the conference. A copy of your presentation will be included in the proceedings for distribution .
- 4) Please send a **brief biographical data** of the presenter **by September 2, 2011** (preferable by email) so that the presenter is appropriately introduced to the session.
- 5) Please complete your technical presentation within the time allotted (20-25 minutes including questions), as the Chairpersons are requested to follow the timeline rigorously. The conference room will be equipped with a **computer and projector for PowerPoint presentations**.
- 6) All speakers and conference delegates are required to register for the conference, therefore, please send the completed registration form as soon as possible to facilitate conference planning. The conference information is available on the website: <http://www.mdec.ca>

Thank you for your cooperation.

**Mahe Gangal, Conference Co-chair**

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