



**24<sup>th</sup> ANNUAL MDEC CONFERENCE**  
**Hilton Toronto Airport Hotel & Suites, Ontario, Canada**  
**October 1 – 3, 2018**

**Requested Duties of Authors/Presenters**

- 1) The first author should make sure that any person named as co-author of the contribution is aware of the fact and has agreed to being so named, and the release of the material for presentation and publication at MDEC (Paper Proceedings and website) has been cleared from the relevant organizations.
- 2) The presenters should avoid promotional descriptions of commercial products. Rather, all presentations should report current engineering/technical/scientific progress related to the objectives of diesel emissions control.
- 3) Please send an **electronic copy of your PowerPoint presentation by September 3, 2018** so your presentation could be included into the proceedings and loaded into the conference computer to avoid any technical problems later at the conference. If your presentation is too large in size to e-mail, please compress all the pictures (using Format Pictures) or arrange a proper FTP file transfer. You should also bring a duplicate electronic copy of your presentation to the conference.
- 4) Please send a **brief biographical data** of the presenter **by September 3, 2018** (preferable by email) so that the presenter is appropriately introduced to the session.
- 5) Please limit the number of slides in order to complete your technical presentation within the time allotted (15-20 minutes), as the Chairpersons are requested to follow the timeline rigorously. The conference room will be equipped with a **computer and projector for PowerPoint presentations**.
- 6) All speakers and delegates are required to register for the conference; therefore, please send the completed registration form as soon as possible to facilitate conference planning. The conference detailed information will be posted onto the website <http://www.mdec.ca> when available.

Thank you for your cooperation.

**David A.Young, Conference Co-chair**

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